**Evaluation Form: Mentee’s Progress**

Mentee:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_ Mentor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please assess the mentee’s progress in the following areas. Repeat this evaluation on a periodic basis to track development and growth.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Area of Evaluation** | **|-------------Satisfaction Rating-------------|** | | | | | |
| **Poor** | **Fair** | **Good** | **Very**  **Good** | **Great** | **N/A** |
| 1. Mentee’s progress to date |  |  |  |  |  |  |
| 2. Mentee’s time management and organization skills |  |  |  |  |  |  |
| 3. Mentee’s ability to create action plans and set goals |  |  |  |  |  |  |
| 4. Mentee’s ability to follow thru and complete tasks |  |  |  |  |  |  |
| 5. Mentee’s professional development plan |  |  |  |  |  |  |
| 6. Mentee’s progress in research or scholarly projects |  |  |  |  |  |  |
| 6. Mentee’s active participation in service activities |  |  |  |  |  |  |
| 7. Mentee’s active participation in teaching activities |  |  |  |  |  |  |
| 8. Mentee’s progress in scientific writing |  |  |  |  |  |  |
| 9. Mentee’s participation in networking and/or collaborative activities |  |  |  |  |  |  |
| 10. Mentee’s progress writing protocols, proposals, curriculum |  |  |  |  |  |  |
| 11. Mentee’s progress in creating/improving \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ skills |  |  |  |  |  |  |
| 12. Your overall satisfaction with the Mentee’s performance |  |  |  |  |  |  |
| **Comments and suggestions:** | | | | | | |

Adapted and modified from Regenstrief Center for Biomedical Informatics Junior Faculty Primary Mentor’s Mentor Panel Report

*Indiana University School of Medicine Faculty Mentoring Resource Website, Office of Faculty Affairs and Professional Development* [*http://faculty.medicine.iu.edu/mentoring*](http://faculty.medicine.iu.edu/mentoring)